

BURLINGTON FINANCE LIMITED

16, Netaji Subhas Road, 4th Floor, Kolkata – 700 001
Phone : (033) 2231 4532, E-Mail : burlingtonfinance.kol@gmail.com
CIN : L67120WB1981PLC033904

NOTICE OF 42ND ANNUAL GENERAL MEETING

NOTICE is hereby given that the **42nd Annual General Meeting** of the Members of **Burlington Finance Limited** will be held on **Monday, 19-August-2024 at 1.00 p.m. at the Registered Office of the Company at 16, Netaji Subhas Road, 4th Floor, Kolkata -700 001** to transact the following business:

ORDINARY BUSINESS:

1. Adoption of Audited Standalone Financial Statements

To receive, consider and adopt the **Audited Standalone Financial Statements** of the Company for the **financial year ended March 31, 2024** together with the Reports of the Board of Directors and Auditors thereon

2. Appointment of a Director, liable to retire by rotation

To appoint a Director in place of **Rabi Paul [DIN: 00020755]**, who retires by rotation at this Annual General Meeting and being eligible offers himself for re-appointment

3. Regularization of Mr. Alok Pareek by appointing him as Director of the company

"RESOLVED THAT Mr. Alok Pareek, who was appointed by the board of directors of the Company as an additional Director u/s 161 of the Companies Act, 2013 in the meeting of the Board of Directors held on **7th November, 2023** and who holds office up to the date of the forthcoming Annual General Meeting and in respect of whom the Company received a notice in writing from member signifying his intention to propose him as a candidate for the office of the Director, be and is hereby appointed as a Director of the Company.

4. Regularization of Ms. Priyanka Poddar by appointing him as Director of the company

"RESOLVED THAT Ms. Priyanka Poddar, who was appointed by the board of directors of the Company as an additional Director u/s 161 of the Companies Act, 2013 in the meeting of the Board of Directors held on **27th May, 2024** and who holds office up to the date of the forthcoming Annual General Meeting and in respect of whom the Company received a notice in writing from member signifying his intention to propose him as a candidate for the office of the Director, be and is hereby appointed as a Director of the Company.

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5. Continuation of Auditor

M/s. D. K. Chhajer & Company, Chartered Accountant, Nilhat House, 11, R.N. Mukherjee Road, Kolkata -700001 (Firm Registration No. 304138E) were appointed as the Statutory Auditors of the Company for a period of 5 (five) consecutive years for the period from financial years 2022-2023 to 2026-2027 at the 41st AGM of the Companies held on 30/09/2022

The Board and the Audit Committee have approved their continuation as Statutory Auditors of the Company for the financial year 2024-2025 based on their consent and confirmation of eligibility

Registered Office:
16, Netaji Subhas Road,
4th Floor, Kolkata-700001

By Order of the Board

Rajnikant Singh

Rajnikant Singh

Company Secretary

Membership No. 58071

Date: 12/07/2024

Notes:

1. A member entitled to attend and vote at the Annual General Meeting ("AGM") is entitled to appoint a proxy to attend and vote instead of himself and the proxy need not be a member. The instrument appointing proxy should, however, be deposited at the Registered Office of the Company not less than forty-eight hours before commencement of the meeting.

In terms of Rule 19 of the Companies (Management & Administration) Rules, 2014, a person can act as a proxy on behalf of not exceeding fifty members and holding in aggregate not more than 10% of the total paid up share capital of the Company carrying voting rights. A member holding more than ten percent of the paid up share capital of the Company carrying voting rights may appoint a single person as a proxy and such person shall not act as proxy for any other person or shareholder.

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2. The Register of Members and the Share Transfer Books of the Company will remain closed from **13th August, 2024 to 19th August, 2024** both days inclusive
3. Corporate Members intending to send their authorized representatives to attend the AGM are requested to send a certified copy of the Board Resolution authorizing their representative to attend and vote on their behalf in the AGM
4. Members are requested to bring their attendance slip along with their copy of the Annual Report to the Meeting
5. In case of joint holders, the Member whose name appears as the first holder in the order of names as per the Register of Members of the Company will be entitled to vote at the AGM.
6. Members are requested to intimate changes, if any, pertaining to their name, postal address, email address, telephone/mobile numbers, Permanent Account Number (PAN), mandates, nominations, power of attorney, bank details such as name of the bank and branch details, bank account number, MICR Code, IFSC Code, etc., to their DPs in case the shares are held by them in electronic form and to Registrar & Share Transfer Agent (RTA) of the Company MCS Share transfer Agent Ltd. In case the shares are held by them in physical form
7. In all correspondences with the Company/ Registrar & Share Transfer Agent (MCS) the members are requested to quote their account/folio numbers and in case their shares are held in dematerialized form, they must quote, their DP ID Number and their Client ID Number.
8. Pursuant to the provisions of Section 205A of the Companies Act, 1956, dividend remaining unclaimed/ unpaid for a period of seven years is required to be transferred to the Investor Education and Protection Fund of the Central Government (Fund). Accordingly, all unclaimed/ unpaid dividends on expiry of a period of seven years are transferred to the said Fund.
9. The Equity Shares of the Company are listed at Kolkata Stock Exchange

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10. Members who are wish to obtain information on the Company's Account for the financial year ended **31st March, 2024** may visit the Company's registered office or send their queries at least 10 days in advance before the AGM to the Company.
11. All documents referred to in the accompanying Notice shall be open for inspection at the Registered Office of the Company during normal business hours prior to the date of the meeting between 10:00 a.m. to 12:00 and will also be available for inspection at the annual general meeting. In this regard to view/download the Notice of 42nd AGM and to view /download the Annual report for FY 2023-2024 please visit our website <http://www.burlingtonfinanceltd.com>

12. E-Voting

In compliance with provisions of Section 108 of the Companies Act, 2013 and rule 20 of the Companies (Management and Administration) Rules, 2014, the Company is pleased to provide members with facility to exercise their right to vote on all ordinary and special businesses to be transacted at the annual general meeting by electronic means through e-voting services provided by National Securities Depository Limited (NSDL). The detailed procedure for e-voting is being dispatched to the shareholders separately.

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By Order of the Board

Date: 12/07/2024



Rajnikant Singh
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Company Secretary
Membership No. 58071